

March 2018 Round Table

Security Concerns

From CAS -

1. Is it possible to get the second set of doors locked at CAS by the main entrance?

This will be looked into. The administrative team is discussing new admittance procedures with the goal of taking stress off our secretaries and keeping everyone safe. New procedures will be put in place that require anyone entering the building to have a reason for being there (nurse call, pre-arranged meeting with a teacher, delivery, etc.)

2. Will there be a police presence at our school? Since the Florida shooting it seems many other districts have had a greater police presence.

As needed, they will be there.

3. The side parking lot floods when it rains and teachers have difficulty getting to their cars. Can steps be taken to remedy this situation?

There is a need for a drainage solution. It is on the list for facilities but will not likely happen next year.

From Secretaries

4. In light of our security features being under review these days... We were wondering if maybe it's worth looking into changing how we check "workers" into our school who are scheduled to do work in our building. Since we (the secretaries) don't know who is scheduled to be here at any given time, it makes sense to us that workers would "check-in" at Buildings & Grounds. Once there, they could maybe be asked to surrender their ID in exchange for a visitors badge and then come to the high school and sign in at the Main Office, showing us the badge they got at B&G. Otherwise, we just get random men who show up to the office and say they are supposed to be working and us blindly giving them a visitor sticker doesn't help our security in any way.

We are working on an admittance procedure for each building. Each building is unique. See your building principal with concerns and suggestions.

5. Would it be possible to secure the 2 office doors (KRS) with an electronic button to unlock the doors. Right now the doors are left in an open position, if they can be left in a locked position and just me open them electronically that would be more secure. Can we also have a panic button that would go directly to the police station in case of an emergency?

Panic buttons are being looked into.

From MHS-

6. Is the district looking into ALICE training as a policy and are there plans for additional school safety officer support?

ALICE training is being budgeted for next year. The district is looking into funding an additional student resource officer that would be part-time.

7. Can we look into bulletproof tarps which can be draped over students or over doors for all of the classrooms in the district?

This will be researched.

8. We are receiving new locks, but our doors have large/broken windows, door vents that need repair, and are not part of the fire code. Additionally they are wooden and could easily be penetrated. If we are upping security measures, would new doors be part of this?

Wooden doors that are broken will be fixed. Wooden doors that are in good condition aren't going to be replaced with different doors at this time. The current focus is on security cameras and securing our door entrances.

Other items

From TJS -

1. The staff at TJS continue to struggle with parking. We were told it was "being looked into". Have any steps been taken to address this issue?

(brought to Round Table in October)

Different models are being looked into. There is no solution in place for next year at this time.

2. Is departmentalizing in 4th and/or 5th grades being considered? The constant changes in curricula as well as the rigorous content make planning and executing lessons and units extremely difficult.

This is a topic of interest and will be discussed.

From MJS

3. For next year, can the Monday meeting schedule be laid out to stagger department and faculty meetings between MJS and MHS? Right now there are quite a few times where both have a faculty meeting, then the next week both have a department meeting. The consequence is supervisors having to split their time or just giving some teachers something to work on. By having the department meetings on different weeks, supervisors could focus more on specific issues related to the teachers from whichever school they are working with on a given Monday.

Will look into that.

4. Has a survey or documentation been made of what each school needs by the grant writer who was hired? If the person needs information, each school would happily help with prioritizing.

We do not have a grant writer on staff at this time. The assistant business administrator applies for federal and ROD (construction) grants.

From KRS -

5. Can something be done about the working conditions in KRS? The temperature in KRS is vastly inconsistent. In parts of the building, it is so cold that students are wearing coats and gloves while on the upper floors it is so hot that the windows are open in the middle of winter. The HVAC unit that was

installed in 1998 has been failing. It has been said by professionals that it needs replacing. Please note- the three year old boiler is not the issue

Will check with facilities.

6. Can elementary teachers be given access to input grades / report card data into genesis throughout the marking period rather than just at the end? This would be consistent with junior school and high school practices.

Will address with Dan Ross and principals.

Additional concerns-

7. Can report card dates be re-evaluated to ensure the following:

- a. they are consistent across the elementary schools
- b. there is enough time between the end of marking period date and the date teachers need to complete the report cards (elementary)
- c. the Monday that is allocated for working on report cards is the appropriate one based on the dates they are due (all levels)

This will be addressed in the summer when Monday meetings are scheduled.

8. In the past, before standards based report cards, it was agreed that teachers would do narratives during marking periods when parent/teacher conferences didn't occur. After standards based report cards, it was decided that a narrative and/or drop down comments weren't required, as the report card itself was now more informative.

This week all elementary teachers were told they need to add narrative comments to the report cards every trimester, not drop down comments but a narrative. How/why was this decided, and why were teachers left out of this process?

This decision was made with building principals. The goal was to bring consistency to the elementary schools. Narrative comments are preferable due to their personal nature as opposed to the drop down menu of comments. Going forward we aim to build systems incorporating teacher voices.

9. Given the two staff days that are now scheduled for August, what will the work year look like for 10 month secretaries? Are they required to attend on the days in August or will they be able to wait to September to report as usual? If so they should be given two offset days later in the year. Perhaps these could be worked out collaboratively with each employee.

Will be looked into.

10. When will staff be paid now that they are starting in August? September 15 seems like a long time to wait. There are districts whose pay days are the 10th and 25th of each month. That seems more appropriate with the way our work year is laid out on the calendar. This would also allow for the contribution dates for 403 b accounts to be easier to check since they wouldn't appear in the next month / year if they go in a day or two later.

Will look into this as a model. Research is needed.

*****403(b) report will be released tomorrow.**